Notice is hereby given that a Public Meeting was held on November 13, 2023, at the Garrison City Hall. Members present were Mayor Pro Tem Arnie Kelley, Darrell Lunsford, Tim Wright, Hope Hallmark, and Travis Simon. Mayor Keith Yarbrough was absent. Others present were Jack Brown, Micah Buzbee, Herbert Hancock, Ricky Colle, Visitor, and Jenny Frederick.

Mayor Pro Tem Arnie Kelley called the meeting to order at 5:05 P.M.

Jack Brown led in prayer.

There were no public comments with the exception of Arnie Kelley giving Darrell Lunsford a shout out for cleaning the bricks on the square. Travis Simon also told Jack and his crew good job on the light poles.

Jenny Frederick presented the minutes from October 10, 2023, and October 30, 2023, for approval. Tim Wright made a motion to approve the minutes from October 10, 2023, and October 30, 2023. Hope Hallmark seconded. All voted yea.

Ricky Colle gave the VFD report. There were 22 medical calls, 11 calls for service, 33 grass fires, 2 MVAs, and 2 structure fires. The Haunted House was busy and collected approximately $37,000.

Micah Buzbee presented the police report. There were 30 calls for service, 89 stops, 54 citations written, 35 warnings issued, no arrests were made, 6 agency assists, 3 animal complaint calls, and 1 MVA.

Myke Chandler presented the Municipal Court report. The court made a total of $10,482.90; the city will keep $5,872.90 and $4,610.00 will be remitted to the state.

The council discussed the TxDOT Municipal Maintenance Agreement. Some of the signs in town are not on breakaway poles. Paragraph "5D" is the only difference in the current contract the proposed new contract. Mr. Hancock reviewed and approved the document. Hope Hallmark made a motion to approve the TxDOT Municipal Maintenance Agreement. Travis Simon seconded. All voted yea.

Jenny Frederick informed the council the Garrison Resolution for Police Vehicle Grant needed to be resigned. It was approved in a previous meeting, but only the mayor signed the resolution, and the resolution required a council member to sign as well. Arnie Kelley signed the resolution.

Jenny Frederick requested to buyout 50 hours of vacation. Hope Hallmark made a motion to approve Jenny Frederick's 50 hours of vacation buyout request. Tim Wright seconded. All voted yea.

The council discussed paying Christmas bonuses to employees. Discussion ensued. Hope Hallmark made a motion to give each employee, part time and full time, a $500 Christmas Bonus. Tim Wright seconded. All voted yea.

Jack Brown presented the SPMR software for consideration. The cloud-based software would help minimize the need for rereads. Jack was told to revisit the software around budget planning. Tim Wright made a motion to table the SPMR software until a later date. Travis Simon seconded. All voted yea.

The council then discussed replacing a utility truck. Darrell Lunsford stated the trucks are in bad shape, and citizens from the community are starting to comment on the vehicles. Jack was instructed to get quotes together for the cheapest trucks he could find. There are 3 Fords on the lot in Lufkin at Lufkin Ford for $34,608. Tipton Ford does not have any on the lot and are purchased by "order only". Ford Maverick was the cheapest, but the vehicle must be ordered. Pearman has a Tradesman with an 8-foot bed for $32300. Financing will range from 6-9%. Discussion ensued. Jack was instructed to look for a white, ½ ton truck with an 8-foot bed, rubber floor mats, with heat and air to present at the next council meeting.

Jack Brown provided the council with a handout during his Superintendent report. Water leaks were repaired at the curb valve at Fern St, the curb valve at Lynn Flatt, 3 leaks on Harris Rd, and the curb valve and the Johnson's rent house on Hwy 59. Carter Tucker has been working on a solution for the leaking packing on the booster pump at Booster Station #2. Kyle Powdrill complained about his water bill being extremely high. A water audit was conducted, and the reading was correct. Carter Tucker confirmed that the second pump at Woodland Oaks is operational. There is a wiring issue that he will need to isolate and repair. Aerator #3 at the plant is not working properly. Carter Tucker is scheduled to check it Friday 11-17-2023. The utility department are trying to make winter preparations for lift stations. A new flapper valve was installed at lift station #2. The centrifugal pump at lift station #1 has been installed. 4C electric has been scheduled to wire the motor. Jack attended an Active Sludge Class for Continuing Education. The damaged plumbing was replaced at the chlorinator room at the plant. Gas leaks were repaired at A Ave, and James McGuire's house. Bobby King was contacted to diagnose backhoe. Lamps and plugs were rewired at the square. The northside is now working properly. The utility department is cleaning up the square.
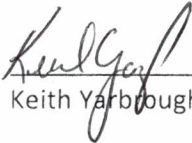
Jenny Frederick presented the Secretary's report. This month's sales tax is $7427. A snapshot of all account balances was provided for a total of $827,531.24, along with all account bank statements and reconciliations. Profit and Loss and the balance sheet for utilities were provided. The billing register and adjustments for utilities were also provided. The VFD donations totaled $3,666.55.

The city council needs to list at least 2 authorized signers for the city on the Incumbency Certificate for the Escrow Account. Travis Simon made a motion to add Jenny Frederick and Arnie Kelley to the Incumbency Certificate. Tim Wright seconded. All voted yea.

The city council discussed which investment would be used for the TWDB escrow account. Discussion ensued. Hope Hallmark made a motion to use BOKF's Short Term Cash Investment Fund I. Tim Wright seconded. All voted yea.

Jenny Frederick presented the bills for approval. Travis Simon made a motion to pay the bills. Tim Wright seconded. All voted yea.

Travis Simon made a motion to adjourn. Hope Hallmark seconded. All voted yea.

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Keith Yarbrough, Mayor

Jenny Frederick, City Secretary