

Notice is hereby given that a Public Meeting was held on August 12, 2024, at the Garrison City Hall. Members present were Mayor Pro Tem Arnie Kelley, Darrell Lunsford, Hope Hallmark, and Travis Simon. Tim Wright and Mayor Keith Yarbrough were absent. Others present were Jack Brown, Myke Chandler, Tim Barton and Candace, Herbert Hancock, Ricky Colle, East Texas Apartment representatives, and Jenny Frederick.

Mayor Pro Tem Arnie Kelley called the meeting to order at 5:14 P.M.

Jack Brown led in prayer.

There were no public comments.

Jenny Frederick presented the minutes from July 18, 2024. Hope Hallmark moved to approve the minutes from July 18, 2024. Darrell Lunsford seconded. All voted yea.

The council discussed with Mrs. Randolph from the East Texas Apartments their bill. Mrs. Randolph was inquiring why they were charged for 2 meters for the exact same amount on both bills, and one of those meters shows no usage. Jack discussed cutting in 2 valves or removing one meter. Jenny informed everyone she thought the amount was calculated by charging each apartment, the office, and laundry room the minimum fee and the amounts were just split over the 2 meters. Discussion ensued. The East Texas Apartments will need a letter explaining why the City of Garrison is billing the way they are for audit purposes. Going forward, everything will be billed on one bill instead of two.

Ricky Colle presented the VFD report. There were 8 calls for service, 2 structure, 14 med calls, and 3 rescues.

Tim Barton presented the police report. There were 20 calls for service, 74 stops, 47 citations written, 27 warnings, 0 arrest, 3 agency assist, 3 animal complaints, and 1 MVA. There was a correction to the arrests report from last month, there were no arrests. The other officer had a "fender bender" last month. A report was made with DPS, and there was only a scratch on the vehicle.

Myke Chandler presented the Municipal Court report. The court received a total of \$10,618. The city will keep \$6,167.74, and \$4,450.26 will be remitted to the state.

Jenny and Jack discussed investment opportunities with the council. Discussion ensued. The council is considering investing but would like to meet with David Sechtman in person.

The council discussed and considered the TMLIRP Cyber Liability and Data Breach Response Interlocal Agreement. Cyber Liability is no longer offered with the other policies and will be a policy of its own. Hope Hallmark made a motion to accept the TMLIRP Cyber Liability and Data Breach Response Interlocal Agreement. Travis Simon seconded. All voted yea.

The council considered authorizing requests for proposal for administrative services (RFP) and requests for qualifications for engineering services (RFQ) for grant pre-application (Phase I), application (Phase II), and implementation services for Texas Community Development Grant Program for 2025/2026

Community Development Fund (and all eligible activities per the application guidance) as administered by the Texas Department of Agriculture. Hope Hallmark made a motion to approve authorizing requests for proposal for administrative services (RFP) and requests for qualifications for engineering services (RFQ) for grant pre-application (Phase I), application (Phase II), and implementation services for Texas Community Development Grant Program for 2025/2026 Community Development Fund (and all eligible activities per the application guidance) as administered by the Texas Department of Agriculture. Darrell Lunsford seconded. All voted yea.

Jack Brown presented 3 quotes for a new clothing contract. The current contract is set to expire. The Unifirst contract is to be cancelled, and Jack is to find out if more employees are added does the contract start over. Council to follow up at next council meeting.

Jenny Frederick presented Jearl Petree's Manufactured Home Application for approval. Mr. Petree divided the lot as required by the City of Garrison's ordinance states. Darrell Lunsford moved to approve Jearl Petree's Manufactured Home Application. Travis Simon seconded. All voted yea.

Herbert Hancock discussed with the council Windstream's collection notice from damage that occurred on Ave A & W West Cedar. The City of Garrison's insurance denied the claim. Herbert Hancock is to write and send a letter refusing to pay.

At 6:35 P.M. the council adjourned to closed session to discuss personnel and consult with legal counsel per Texas Government Code 551.074.

At 8:43 P.M. the council reconvened to open session.

Hope Hallmark made a motion to give all full-time employees a 2% cost of living raise effective September 1, 2024. Travis Simon seconded. All voted yea.

Hope Hallmark made a motion to give an incentive bonus on September 1, 2024, as follows: Jack Brown in the amount of \$3000, Jenny Frederick in the amount of \$3000, Thomas Hughes in the amount of \$1200, Tim Barton in the amount of \$1000, and Myke Chandler in the amount of \$750. Travis Simon seconded. All voted yea.

Hope Hallmark moved to authorize Jack Brown to pursue employment as discussed. Travis Simon seconded. All voted yea.

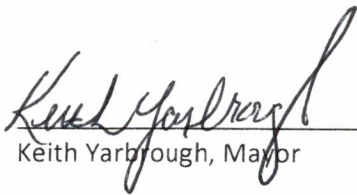
Jack Brown presented the Superintendent's Report. A handout was presented to all council members. The city needs a 24-kW generator for when power goes out so the SCADA system will continue to operate properly. Carter Tucker will order the booster pumps for Booster Station #2 in stages. Aerators 2 & 3 are not working. Aerator 2 has been fixed but needs to be put back in the pond. Aerator 3 is a wiring issue. The City of Garrison has received notification of being listed as number 1 for the TWDB Sewer Plant Grant. The city also received notification of being awarded the \$500,000 grant from the CDBG Block Grant for sewer line upgrades. The Greenwood Project will begin on September 1, 2024,

and will include replacing all manholes on Greenwood Street. GLS wants to meet with the council for GIS opportunities. They want to map all the lines in the City of Garrison for approximately \$25,000.

Jenny Frederick presented the Secretary's report. The city's total account balances were \$1,001,632.22. The balance sheets, profit and loss statements, adjustments for the month, bank statements and reconciliations for all accounts, and check details were provided. The city billed out \$72,221.20 in utilities and the state sales tax report \$7969 for the month of August. David Godwin will present the City Audit at September's council meeting.

Jenny Frederick presented the bills for approval. Travis Simon made a motion to approve paying the bills. Hope Hallmark seconded. All voted yea.

Travis Simon made a motion to adjourn the meeting. Hope Hallmark seconded. All voted yea.

  
\_\_\_\_\_  
Keith Yarbrough, Mayor

  
\_\_\_\_\_  
Jenny Frederick, City Secretary